

GUEST REGISTRATION FORM (GRF)

(This Form Is To Be Filled By Hotel Owner/Manager Under Section 4(2) Of Khyber Pakhtunkhwa, Hotels Restriction (Security) Ordinance, 2014 for Every Guest)

INSTRUCTIONS FOR FILLING THE FORM

Please tick the relevant box

Attach attested copies of CNICs of guest(s).

Verify their CNIC through Verisys.

In case of foreigner, please provide Passport Number/Afghan Citizen Card Number and attach copy of valid Pakistani Visa/Afghan Citizen Card

(A) Hotel _____ P.S. _____
District _____ Room No. _____ Date of Check In: ____ / ____ /2014

(B) Number of guest staying in Room No. _____ :- _____ guests

(C) Particulars of Guests:-

Name _____ Name _____

S/o _____ S/o _____

Age:- _____ Caste/Tribe:- _____ Age:- _____ Caste/Tribe:- _____

Nationality:- _____ Nationality:- _____

CNIC No. _____ CNIC No. _____

CNIC verified through VERISYS by:- _____ CNIC verified through VERISYS by:- _____

Profession: _____ Profession: _____

Landline:- _____ Mobile _____ Landline:- _____ Mobile _____

Temporary Address: _____ Temporary Address: _____

Police Station _____ Police Station _____

District/Agency _____ District/Agency _____

Permanent Address: _____ Permanent Address: _____

Police Station _____ Police Station _____

District/Agency _____ District/Agency _____

Purpose of Visit:- _____ Purpose of Visit:- _____

Arrival date:- ____ / ____ /2014 Arrival date:- ____ / ____ /2014

Expected dated of Departure ____ / ____ /2014 Expected dated of Departure ____ / ____ /2014

In case of foreigner:- In case of foreigner:-

Country of Origin _____ Country of Origin _____

Passport Number _____ Passport Number _____

Note:- In case the number of guests staying in a room is more than one details of every additional guest shall be compiled as per the format given at S. No. 02 on a separate page and attached with Guest Registration Form (GRF).

(D) Luggage of Guests:-

- i. Total number of bags:- _____
- ii. I _____ owner/lessee/manger do hereby affirm that _____ number of bags/luggage of guests staying in room number _____ was checked by hotel staff for explosive, arms, hate and seditious material.

Signature of Manager

(E) References of Guest(s):-

Name:- _____ s/o d/o w/o:- _____ Age: _____

Profession:- _____ Caste/Tribe:- _____

Nationality _____ Country of Origin _____

Temporary Address:- _____

Police Station _____ District/Agency _____

Permanent Address _____

Police Station _____ District/Agency _____

Landline _____ Mobile _____

5. INTIMATION ABOUT UNAUTHORIZED GUEST:-

Mr. _____ s/o _____ staying in room number _____ alongwith _____ number of guests & _____ number of luggage bags has been informed, as per the requirements of KPK Hotel (Security) Restriction ordinance, 2014, that no unauthorized guests i.e:- guests other than those mentioned in Guest Registration Form, are allowed to stay with him in room No. _____.

Signature of Manager
